

DATA HANDLING INFORMATION
FOURTH INTERNATIONAL ÉVA MARTON SINGING COMPETITION
(ONLINE APPLICATION PROCESS AND PRE-SELECTION ROUND)

Dear Applicant,

This brochure contains all the data handling information pertaining to the Fourth International Éva Marton Singing Competition (hereinafter Singing Competition) to be held in the year 2020 with a view to providing you with the most comprehensive information possible on the handling of your personal data.

Data handling agent: **Liszt Ferenc Academy of Music** (seat: 1061 Budapest, Liszt Ferenc tér 8.; represented by Dr Andrea Vigh, Rector, and László Zoltán Szentgyörgyvölgyi, Chancellor; web: <https://zeneakademia.hu/kapcsolat>; hereinafter Academy of Music), organiser of the Singing Competition.

This data handling brochure pertains exclusively to the online application process for the Singing Competition and to the pre-selection round.

You are kindly advised that the Academy of Music employs a data handling officer: Dr Eszter Miklós, attorney at law and data handling officer (e-mail: miklos.eszter@zeneakademia.hu, adatkezeles@zeneakademia.hu; further point of contact: <https://zeneakademia.hu/adatvedelem>).

The Academy of Music hereby notifies you that the personal data of applicants who have passed the pre-selection round will be handled variously. Competitors who have passed the pre-selection round will be informed of the handling of their personal data in due course.

I. Information on data handling:

The goal of data handling	To facilitate the process of applying online to the Singing Competition and the pre-selection procedure.
The legal basis for data handling	The legitimate interest of the Academy of Music (GDPR §6 para. (1), point f). Please refer to the legitimate interest balancing test used by the Academy of Music at the end of this brochure.
Definition of the legitimate interest of the Academy of Music	It has organised this large-scale, high-profile Singing Competition for the fourth time. Data handling is necessary to organise and manage the Singing Competition to a high standard. Considering the international nature of

	the Singing Competition, the Academy of Music offers an online application platform to applicants. It is in the legitimate interests of the Academy of Music to provide an online application process and to hold a pre-selection round for the purposes of the Singing Competition.
Persons concerned	Applicants to the Singing Competition
Categories of personal data	<ul style="list-style-type: none"> a) Surname and given name (purpose: identification of applicant); b) Place and date of birth (purpose: to verify whether application criteria are met);¹ c) Gender (purpose: the name often provides insufficient information on the applicant's gender; it is therefore necessary to indicate the applicant's gender); d) Nationality (purpose: this is necessary for information and communication pertaining to the Singing Competition, and later for statistical purposes); e) Country of origin, if different from the state of nationality (purpose: this is necessary for information and communication pertaining to the Singing Competition, and later for statistical purposes); f) Curriculum vitae (purpose: this is necessary for information and communication pertaining to the Singing Competition; furthermore, the CV provides the pre-selection jury with information on the applicant's professional career); g) Portrait photo (purpose: identification of applicant); h) Voice (purpose: basic information required for the Singing Competition); i) Copy of a valid passport or

¹Application criteria in the competition announcement: the competition is open to persons of all nationalities who are at least 18 years old on the opening day of the competition, i.e. 7 September 2020, and to women born on or after 7 September 1988 (who are thus no more than 32 years old) and to men born on or after 7 September 1985 (who are thus no more than 35 years old).

	<p>identity document (purpose: to verify that application criteria are met);</p> <p>j) Telephone number (purpose: to maintain contact relevant to the Singing Competition);</p> <p>k) E-mail address (purpose: to maintain contact relevant to the Singing Competition);</p> <p>l) Two video recordings of the competition repertoire (purpose: this is indispensable for the pre-selection round; selection for the next round is based on CVs and video recordings);</p> <p>m) Competition repertoire: elimination round, semi-finals, finals (purpose: competition repertoire is to be submitted as one of the application criteria).²</p>
Storage time	The personal data of applicants who have not passed the pre-selection round will be deleted by the Academy of Music within 90 days of notification to this effect. A different length of storage time is determined for applicants who pass the pre-selection round as is justified in the case of such persons for their personal data to be stored for longer than 90 days.
Persons addressed	Members of the pre-selection jury and appointed assistants to the data handling officer in accordance with Point II.
Is it compulsory to supply personal data?	A duly completed application form represents a criterion for entry to the Singing Competition.
Automated decision	None
Data transfer to third country	No data are transferred to third countries.

You are kindly advised that the list of names of applicants who have passed the pre-selection round (with indication of nationality and voice) will be published on the Academy of Music Internet sites (website and Facebook page of the Academy of Music, the official website and Facebook page of the Singing Competition).

II. Access to data and data security measures:

²For the competition announcement, consult www.martoncompetition.hu.

Personal data submitted during the online application process will be accessible to the following persons:

- a) Directorate for Communications and Media Content personnel engaged in managing the Singing Competition;
- b) Competition Secretariat of the Concerts and Events Centre: Concerts and Events Centre personnel engaged in managing the Singing Competition.

Academy of Music staffers may access personal data submitted during the application process only in the context of this Singing Competition.

Please note that members of the pre-selection jury will only receive data required to decide pre-selection results, i.e. curricula vitae, portrait photos and video recordings submitted.

The Academy of Music takes appropriate measures to protect your personal data from unauthorised access or unauthorised modification, inter alia, by operating state-of-the-art and appropriately updated border control devices and endpoints protection software, and by continuously monitoring the state of such systems, among other measures.

The Academy of Music engages an external service provider for the storage of personal data (Netrix Számítástechnikai és Informatikai Korlátolt Felelősségű Társaság; registered office: 1055 Budapest, Falk Miksa u. 12., Co. reg. no.: 01-09-706619).

The Academy of Music makes every effort to prevent any data protection incidents, failing which it will respond to an incident and submit the appropriate reports within the time (no more than 72 hours) set forth in the GDPR and in our internal regulations.

The Academy of Music conducts regular tests to check the effectiveness of technical and organisational measures intended to guarantee the security of data handling.

III. Rights to data handling

- a) Access to personal data;
- b) Correction of personal data;
- c) Requesting information on the handling of personal data;
- d) Objection to the handling of personal data;
- e) Restricting personal data handling;
- f) Deletion of personal data in response to objection, provided that there is no legitimate reason for data handling that takes priority.

If you wish to exercise any of the foregoing rights, Academy of Music officials will respond to your request as soon as possible, but not later than within 15 days.

IV. Legal remedies pertaining to data handling:

- 1) In the event of a complaint pertaining to data handling by the Academy of Music, you are advised to contact the data handling officer of the Academy of Music, who will investigate the procedure (to contact the data handling officer: <https://zeneakademia.hu/adatvedelem>).

- 2) If, in your opinion, the Academy of Music has misused your personal data, you may lodge a complaint with the Hungarian National Authority on Data Protection and Freedom of Information (Nemzeti Adatvédelmi és Információszabadság Hatóság; head office: 1125 Budapest, Szilágyi Erzsébet fasor 22/C; e-mail: ugyfelszolgalat@naih.hu; website: <http://www.naih.hu>.)
- 3) In the event of unlawful data handling, you may refer the matter to a court of law, which will handle your complaint out of turn.

The Academy of Music, as data handler, will make every effort to ensure that it handles your data pertaining to the Singing Competition in compliance with the provisions set forth in the Act on Information Self-Determination and Freedom of Information (Infotv.) and Regulation (EU) 2016/679 of the European Parliament and of the Council on the Protection of Natural Persons with Regard to the Processing of Personal Data and on the Free Movement of such Data (General Data Protection Regulation).

Legitimate interest balancing test

for the data handling brochure of the Fourth International Éva Marton Singing Competition

1. Introducing the legitimate interests of the Academy of Music

The Academy of Music is to hold the large-scale, high-profile International Éva Marton Singing Competition (hereinafter Singing Competition) for the fourth time.

Data handling is necessary to organise and manage the Singing Competition to a high standard. The Academy of Music offers an online application platform to applicants. In line with the competition announcement, the pre-selection procedure will be based on the CVs and video recordings submitted. The handling of personal information set forth in the data handling brochure is justified by the requirements of the online application process and the pre-selection procedure. The Academy of Music has no alternative arrangement for data handling for the online application process and pre-selection procedure.

Based on the foregoing, it is thereby demonstrated that the interests of the Academy of Music pertaining to data handling are legitimate, unequivocal and real.

2. Defining the interests of persons concerned

It is in the interests of persons concerned that data handling should be linked exclusively to the online application process for the Singing Competition and the pre-selection procedure and that the Academy of Music should handle personal data only as long as required for the realisation of the above-referenced goal.

Data handling required for the realisation of the Singing Competition is not exclusively in the interests of the Academy of Music but is explicitly in the interests of the persons concerned, and data handling has no adverse effect on the persons concerned.

In light of the foregoing, the Academy of Music has weighed and considered the interests and rights of the persons concerned.

3. Security measures taken in the course of data handling

As far as the Academy of Music is concerned, personal data are accessible exclusively to staffs engaged in managing the Singing Competition. The Academy of Music has decided on the shortest possible time within which personal data must be deleted. The Academy of Music has determined a different time period for the handling of data of those who pass the pre-selection round, which is justified by the length of time required for the live rounds of the Singing Competition.

The Academy of Music stores personal data in a continuously monitored IT environment. Persons concerned may object to data handling at any time. The Academy of Music provides information on the circumstances of data handling to the persons concerned through the present data handling brochure, which can be accessed on the Singing Competition website.

The Academy of Music ensures that the data handling brochure should be accessible during the online application process. No automatic decisions are made in the course of data handling.

4. Results of the legitimate interest balancing test

It can thus be concluded that the handling of personal data is in the legitimate and factual interests of the Academy of Music and that data handling is indispensable to realising the goals set. The rights of persons concerned are proportionately limited as the handling of personal data explicitly required to realise the above-referenced goal is limited for the time required to realise said goal. Personal data are accessible to a small circle of staffers engaged in managing the online application process and pre-selection procedure. Members of the pre-selection jury have access to such personal data as are essential for determining who will pass the pre-selection round. Furthermore, the Academy of Music ensures safe storage of personal data. Data handling has no adverse effect on the persons concerned; what is more, it serves their interests as well.

In the light of the foregoing, it can be concluded that data handling is necessary and proportionate, it represents no unjustified intrusion into the privacy of the persons concerned, and the legitimate interest of the Academy of Music may serve as a legal basis for data handling.